

**PLANNING COUNCIL**  
**July 28, 2015**  
**Minutes**

**PLANNING COUNCIL MEMBERS**

	Stan Baker		David Henderson		Randy Parsons
	Lonnetta Benson-Cooks		Victoria Langston		Francine Pratt
	Jackie Bzostek		Ted Lovato		Steven Stellner
	Tom Cassady		Paula McNeely		Ron Stinson
	Don Clyburn		Ray Moore		Charles Turner
	Jenny Finley		Kellie Norcott		Judy Wenzel
	Jeff Hamilton		Mike Parker		

**PLANNING COUNCIL STAFF**

	Gil Flores		Jamie Schield
--	------------	--	---------------

 = Present     
  = Excused Absence     
  = Unexcused Absence

**Administrative Agency Staff Present:** Arantxa DeKernion, Margie Drake, Lisa Muttiah, Renee Thomas

**Guests Present:** Gladys Harris (intern), John Gonzales (MHMR), Rhonda Rockwell (AHS), Michael Lummus, DeeJay Johannesson (HELP), Carol Creech (HELP), Jennings Stone (AHF), Shawna Stewart (AOC), Ana Colin-Hernandez (AOC), Vera Parker (ViiV), Bret Camp (AHF), Mel LeRoy (AOC), Aaron Taylor

- I. **Call to Order** – Paula McNeely, Vice Chair
  - a. Paula called the meeting to order at 11:30 am and reminded everyone about conflict of interest disclosures.
  - b. Paula asked people to introduce themselves and say how they become involved in the HIV field.
  - c. Paula introduced new Planning Council member, John Gonzales.
  
- II. **Consent Agenda**
  - a. The June 23, 2015 meeting minutes were approved by consensus.
  
- III. **Lunch**
  - a. The group convened to the next room to eat lunch while the meeting continued.
  
- IV. **Planning Council Program**

- a. Annual Report – Gladys Harris (intern)
  - i. Gladys gave an overview of the Planning Council's past year through a PowerPoint presentation.
  - ii. Gladys reviewed the responses people provided about what people thought was the one biggest thing related to HIV that happened in the last year.
  - iii. Gil Flores noted that to save money, there were no printed copies. This year the report will be available online.
- b. Introduction of Current Committee Chairs and Vice Chairs
  - i. Paula McNeely introduced all the current Chairs and Vice Chairs of committees.
  - ii. Paula also thanked them for their time.
- c. Election of Vice Chair
  - i. As Paula McNeely was the only nominated candidate, she turned the meeting over to Stan Baker.
  - ii. Stan presented the candidate and there were no other candidates.
  - iii. Stan asked for a consensus vote. It was unanimous. Paula McNeely continues as Vice Chair for the next year.
- d. Thank You to Vera Parker (ViiV Healthcare)
  - i. Paula McNeely resumed chair of the meeting and thanked Vera Parker for providing the lunch and also for all her work in the community.
- e. Thank You to Jackie Bzostek
  - i. Paula McNeely thanked Jackie Bzostek for her service as Chair of the Planning Council.
  - ii. Paula read the inscription from the plaque for Jackie. As Jackie was unable to attend the meeting, the plaque will be presented to her at the next meeting.

## **V. Transfer of Leadership**

- a. New Planning Council Chair
  - i. Paula McNeely turned the meeting over to Stan Baker.
  - ii. Stan assumes the Chair position after being elected Chair Elect at last year's meeting.
- b. Announcement of New Committee Chairs and Vice Chairs
  - i. Stan Baker said that he has most of the Chair and Vice Chairs secured, but still needs to confirm one more before he makes his announcement.
  - ii. All new Chairs and Vice Chairs will be introduced at the Planning Council meeting.

## **VI. Announcements**

- a. Vera Parker (ViiV Healthcare) informed the group about various resources through their corporate (and other pharmaceutical corporate offices) to assist clients in getting medications.
- b. DeeJay Johannesson announced that Carol Creech has the Syphilis Posters for August.

**VII. Next Meeting**

- a. The next Planning Council meeting is scheduled for Tuesday, August 25, 2015 from 10:45 am – 11:45 am at Tarrant County Public Health.

**VIII. Adjournment**

- a. The meeting was adjourned at 1:19 pm.

Submitted by

Certified by

Gil Flores

Paula McNeely