




















**PLANNING COUNCIL**  
**July 26, 2016**  
**Minutes**

**PLANNING COUNCIL MEMBERS**

	Stan Baker		Ted Lovato		Steven Stellner
	Jackie Bzostek		Paula McNeely		Ron Stinson
	Tom Cassady		Ray Moore		Aaron Taylor
	Don Clyburn		Kellie Norcott		Charles Turner
	John Gonzales		Randy Parsons		Judy Wenzel
	Victoria Langston		Francine Pratt		Lonnetta Wilson

**PLANNING COUNCIL STAFF**

	Gil Flores		Jamie Schield
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 = Present     
  = Excused Absence     
  = Unexcused Absence

**Administrative Agency Staff Present:** Margie Drake, Renee Thomas, Lisa Muttiah  
**Guests Present:** Rhonda Rockwell (AHS), Mel LeRoy (AOC), Kathy Williams (JPS), Michael Lummus (intern), Carol Creech (HELP), Shawna Stewart (AOC), Kim Menke (AHF), Ana Colin-Hernandez (AOC), Danielle Cameron (JPS), Courtney Sherman (AHS)

- I. **Call to Order** – Stan Baker, Chair
  - a. Stan called the meeting to order at 10:48 am and reminded everyone about conflict of interest disclosures.
  - b. Stan asked people to introduce themselves and asked Planning Council members to denote their membership on the Planning Council and to which committee(s) they belong.
  
- II. **Consent Agenda**
  - a. The June 28, 2016 meeting minutes were approved by consensus.
  
- III. **Planning Council Program**
  - a. Election of Planning Council Officers
    - i. Planning Council members were handed ballots for voting.
  - b. Minority AIDS Initiative – Lisa Muttiah and Jamie Schield
    - i. Jamie Schield and Lisa Muttiah explained the Minority AIDS Initiative.
    - ii. Jamie explained how allocations for MAI were done in the past.

- iii. Jamie talked about how service category prioritizations will be done for MAI funds. Then, the Allocations Committee will use these to determine allocations.
- iv. Jamie mentioned how Early Intervention Services may be funded.
- v. Lisa explained this service category.
- c. Medical Transportation Study – Nayan Patel
  - i. Intern Nayan Patel provided the results of the study on Medical Transportation Services.
  - ii. Nayan reported 28 clients participated. The results showed the clients who utilize Medical Transportation Services are 67% more like to stay in medical care.
  - iii. Nayan added that the number one support services clients need transportation assistance to access is non-HIV medical care (i.e., specialty care).
  - iv. Nayan also said that many clients were not aware of all the support services.

#### IV. Reports

- a. Committee Updates
  - i. Allocations Committee – Paula McNeely mentioned that the committee had a special meeting held on July 15<sup>th</sup>. They have funded EIS as a service category. The committee will meet today following the Planning Council meeting to discuss MAI.
  - ii. Comprehensive Planning Committee – Francine Pratt said the committee met this morning. They plan to revisit the service category prioritizations at the next meeting on August 11<sup>th</sup>. They will repeal the recently approve priorities and approve new ones. Then, they will look at prioritizing service categories for MAI.
  - iii. Evaluation Committee – Shawna Stewart informed the group that the committee will meet this Thursday to review the standards for Medical Transportation. Also, Paige Gittings (intern) completed a draft of the Assessment of the Administrative Mechanism.
  - iv. Positive Voices Coalition – Ana Colin-Hernandez shared that the committee met on July 21<sup>st</sup>. Based on a review of previous standards, Patient Navigators are now committee members. She and Tom met with Hila Berl, EGM Consulting, LLC, while she was here. Hila wanted to know how, as a coalition, out of care clients are being reached. Ana added that Dr. Jordan is leaving JPS. This means less mental health resources (support groups) for clients. The group will seek input from the consumer groups at the August meetings. In September, they hope to provide information on PrEP.
- b. Administrative Agency
  - i. Renee Thomas provided the group with a presentation on service utilization data. This was here 3<sup>rd</sup> in a set of 3 presentations on this topic.
  - ii. A discussion ensued on Latinos and Mental Health/Substance Abuse.
- c. Planning Council Staff

- i. Jamie Schield reported that three of the summer interns have completed their time with the Planning Council.

**V. Announcements**

- a. Stan Baker announced the new officers for the Planning Council. They are Paula McNeely – Chair Elect, Randy Parsons – Vice Chair, and Judy Wenzel - Parliamentarian.
- b. Carol Creech (HELP) announced that there is no HIV/STD prevention group meeting in August. Also, the conference at TCU went very well. They hope to expand it next year so more than nurses can attend. Finally, she has quarterly STI posters, including the Spanish ones, for people.

**VI. Next Meeting**

- a. The next Planning Council meeting is scheduled for Tuesday, August 23, 2016 from 10:45 am – 11:45 am at Tarrant County Public Health.

**VII. Adjournment**

- a. The meeting was adjourned at 11:57 am.

Submitted by

  
Gil Flores

Certified by

  
Stan Baker