

























**PLANNING COUNCIL**  
**July 25, 2017**  
**Minutes**

**PLANNING COUNCIL MEMBERS**

	Stan Baker		April Marek		Randy Parsons
	Jackie Bzostek		Paula McNeely		Francine Pratt
	Tom Cassady		Mandy Mobley		John Reed
	Don Clyburn		Ray Moore		Sheryl Ross
	Ana Colin Hernandez		Ray Moore		Steven Stellner
	John Gonzales		Kellie Norcott		Charles Turner
	Ted Lovato		Vera Parker		Judy Wenzel
	Michael Lummus				Lonnetta Wilson

**PLANNING COUNCIL STAFF**

	Gil Flores		
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 = Present     
  = Excused Absence     
  = Unexcused Absence

**Administrative Agency (AA) Staff Present:** Margie Drake

**Guests Present:** Jenny Finley, Lauren Donnell (SAM), Carol Creech (HELP), Courtney Sherman (AHS), Brandon Bright (AOC), Mel LeRoy (AOC), Marquis Martin (AOC), Jennings Stone (AHF), Janel Holt (TCCD), Bret Camp (AHF), Scott Brooks (Janssen), Mukam Jendayi (BTG), Michael Williams (AOC), Heather Fowler (AOC), Wilburn Mitchell (AOC), Chentrelle Tarkington (BTG), Regina Waits (USDH)

**I. Call to Order – Stan Baker, Chair**

- a. Stan Baker called the meeting to order at 11:05 am.
- b. Stan asked people to introduce themselves and asked Planning Council (PC) members to denote their membership on the Planning Council and to which committee(s) they belong.
- c. Stan read the conflict of interest statement at the bottom of the agenda.
- d. Stan announced there was one person, Anthony Luedicke, who had interviewed with PC Staff and members of the Executive Committee for membership on the Planning Council.
- e. Ted Lovato moved to accept Anthony Luedicke as a member of the Planning Council.
- f. Francine Pratt provided the second.
- g. There was no discussion.
- h. Anthony Luedicke was accepted as a member of the Planning Council unanimously.

## II. Consent Agenda

- a. The June 27, 2017 meeting minutes were approved by consensus.

## III. Reports

### a. Committee Updates

- i. Allocations Committee – (Paula McNeely, Chair). The committee will have a big meeting after this one. They have lots to do including the 2<sup>nd</sup> award of Part A funds. The committee also needs to allocate \$135,000 in FY 2016-2017 Part A carryover funds and reallocate some State Services funds.
- ii. Comprehensive Planning Committee – (Lionetta Wilson, Vice Chair). At the last meeting, the committee discussed barriers to care. The workgroup for barriers met with the Patient Navigators last Thursday. The committee is moving forward with the Integrated HIV Prevention and Care Plan.
- iii. Evaluation Committee – (Gil Flores). Mel LeRoy announced that Shawna Stewart is a new grandmother and taking a couple weeks off. Gil shared that the committee did not meet this month. However, they are finalizing the questions for the Assessment of the Administrative Mechanism.
- iv. Positive Voices Coalition – (Ana Colin-Hernandez, Chair). The group continues to meet with consumers to discuss social media. There is a definite difference of opinion between the English-speaking and Spanish-speaking clients. Thanks to Lionetta for leading the discussions.

### b. Administrative Agency

- i. Margie Drake reported that the Administrative Agency will be moving to its new location tomorrow.
- ii. The AA is in the middle of writing a competitive grant proposal for Part C. It is due in a couple of weeks. She did note that HRSA changed the geographic area.
- iii. The area did receive its final Part A award with about \$165,000 increase.
- iv. The final Part C award are here. The AA has not heard how much it will receive but does know that there was a 2.4% reduction nationwide.
- v. The AA is waiting to hear about the Part D award. The grant begins August 1<sup>st</sup> and it was a competitive grant cycle.
- vi. The AA is waiting on a Notice of Funding Opportunity for Part A.
- vii. The area is hosting the quarterly Part A meeting on Friday, August 4<sup>th</sup>.
- viii. Margie also shared that the AA did get debriefed from EGM Consulting and Hila Berl related to their visit. They will forward information related to the Planning Council. Margie did say that two very positive notes from EGM were that the area has the best consumer groups and also this was the first place they visited where there were no negative comments about case managers.
- ix. Sheryl Ross asked Margie to clarify the difference between the various Parts. Margie did so.

- x. Bret Camp asked who the Project Officer was for the area. Margie replied that Frances Hodge is the Part A officer and a lady by the name of Tanya is the officer for Parts C and D. However, they have not met her and not sure of her name.
- c. Planning Council Staff
  - i. Gil Flores noted that he will provide typed staff reports and distributed copies.
  - ii. Gil added that a letter of support from the Planning Council to the AA for their Part C grant application was crafted. It will be signed by Paula McNeely. He will provide a copy at the next meeting.
  - iii. Gil asked if there were any questions.
  - iv. Paula McNeely asked for the report to be emailed ahead of time with the agenda and minutes.
- d. Election of Officers
  - i. Stan Baker moved this item up in the agenda so the ballots could be counted during the program presentation.
  - ii. Gil Flores distributed ballots to all Planning Council members.

#### **IV. Planning Council Program**

- a. Patient and HIV Community Resources from an Industry Perspective – Vera Parker, ViiV Healthcare
  - i. Vera Parker provided an overview of resources available to clients and providers.
  - ii. Vera also provided some brochures and flyers.

#### **V. Transfer of Leadership**

- a. Stan Baker announced the election results.
  - i. Ted Lovato is the new Vice Chair.
  - ii. Kellie Norcott is the new Parliamentarian.
- b. Stan ceded leadership of the Planning Council to the new Chair, Paula McNeely.
- c. Paula announced the new Chairs and Vice Chairs of the committees.
  - i. Allocations Committee – Stan Baker, Chair and Sheryl Ross, Vice Chair
  - ii. Comprehensive Planning Committee – Lonnetta Wilson, Chair, and Courtney Sherman, Vice Chair
  - iii. Evaluation Committee – Shawna Stewart, Chair and Ted Lovato, Vice Chair
  - iv. Positive Voices Coalition – Lauren Donnell, Chair and Tom Cassady, Vice Chair.
- d. Paula thanked and recognized Stan Baker for his leadership as Chair the past two years.
- e. She presented him with a plaque.

#### **VI. Announcements**

- a. Gil Flores thanked Vera Parker and ViiV Healthcare for the lunch that was provided.
- b. Mel LeRoy proudly announced 2 new programs at AOC. One is the EIS Program and they will be hiring 2 peer advocates. Also, with MAI funding

- they have started a new program to serve Black MSM and Transgender individuals. She introduced the 4 new staff members for the program – Brandon Bright, Marquis Martin, Heather Fowler, and Michael Williams.
- c. Ray Moore announced that he is attending the Tarrant County Interfaith meeting based on his attendance at this past World AIDS Day event. He plans to meet with pastors to help keep interest in the faith community.

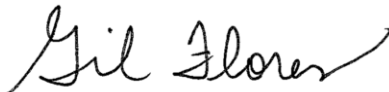
**VII. Next Meeting**

- a. The next Planning Council meeting is Tuesday, August 22, 2017 from 10:45 am – 11:45 am at Tarrant County Public Health.

**VIII. Adjournment**

- a. The meeting was adjourned at 11:56 am.

Submitted by



Gil Flores

Certified by



Stan Baker