

















PLANNING COUNCIL
June 23, 2015
Minutes

PLANNING COUNCIL MEMBERS

	Stan Baker		David Henderson		Randy Parsons
	Lonnetta Benson-Cooks		Victoria Langston		Francine Pratt
	Jackie Bzostek		Ted Lovato		Steven Stellner
	Tom Cassady		Paula McNeely		Ron Stinson
	Don Clyburn		Ray Moore		Charles Turner
	Jenny Finley		Kellie Norcott		Judy Wenzel
	Jeff Hamilton		Mike Parker		

PLANNING COUNCIL STAFF

	Gil Flores		Jamie Schield
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 = Present
  = Excused Absence
  = Unexcused Absence

Administrative Agency Staff Present: Margie Drake, Lisa Muttiah

Guests Present: Kay Rakesh (intern), Gladys Harris (intern), John Gonzales (MHMR), Crystal Torres (AOC), Ana Colin-Hernandez (AOC), Cynthia Vargas (AOC), Mel LeRoy (AOC), DeeJay Johannesson (HELP), Carol Creech (HELP), Vera Parker (ViV), Cassandra Cisneros (SAM), Rick Isaminger (SAM), Veronica Ulrich (SAM), Jennings Stone (AHF), Venette Meachem (SAM), Carolanne Appedole (SAM), Nicholas Keys (NTCT), John Reed (AHF), Nicole Calhoun (TCCD), Tammy McGhee (TCCD), Rhonda Rockwell (AHS).

I. Call to Order – Jackie Bzostek, Chair

- a. Jackie called the meeting to order at 10:43 am and reminded everyone about conflict of interest disclosures.
- b. Jackie asked people to introduce themselves.
- c. Jackie reminded people about the packet materials.
- d. Jackie introduced new Planning Council member, Lonnetta Benson-Cooks.
- e. Jackie informed that group that there were several nominations for Vice Chair, but they were all for Paula McNeely. Official voting for Vice Chair will be at the Annual Meeting.

II. Consent Agenda

- a. The May 26, 2015 meeting minutes were approved by consensus.

III. Planning Council Program

- a. Case Studies in Collaboration

- i. Jackie Bzostek shared with the group that based on previous discussions the Planning Council wanted to take time to highlight some of the positive work done through collaboration.
- ii. Gil Flores started the presentation with a mention how the Assessment of the Administrative Mechanism found providers felt there was a good sense of collaboration. So this is a time to look at some examples of this.
- iii. Gil posted brief descriptions of clients who were having a difficult time accessing services.
- iv. First Gil asked attendees to share how they would start helping this individual. This led to some great discussions.
- v. Then, Gil asked various Patient Navigators and Case Managers to share how they were able to help these clients through collaboration with other agencies.
- vi. The three speakers were Cynthia Vargas (AOC), Paula McNeely (PMC), and Carolanne Appedole (SAM). Ana Colin-Hernandez and Crystal Torres from AOC also provided input.

IV. Reports

- a. Committee Updates
 - i. Comprehensive Planning – Stan Baker reported that the committee is still reviewing the needs assessment data. Now they are asking themselves what the focus should be.
 - ii. Positive Voices Coalition – Ana Colin-Hernandez said that June meetings went well. They meet this Thursday to plan for July.
 - iii. Evaluation – Rick Isaminger shared that the committee is meeting today to look at moving the date and time of their meetings to allow for more input from the Administrative Agency.
 - iv. Allocations – Paula McNeely mentioned that the committee held a special meeting to allocate \$89,000 of additional Part A funding. They are meeting today to reallocate \$40,000 returned from Abilene.
- b. Administrative Agency
 - i. Margie Drake reported that the final Part A award arrived. This allowed for \$50,000 extra in Mental Health.
 - ii. The 3-in-1 Request for Proposals (Part A, B, and State Services) is getting ready to be released. It includes Tier 2 categories.
 - iii. The AA is working on the Part A grant due to HRSA this summer.
 - iv. The Part C also is due, but should be non-competitive.
 - v. The transition of administrative duties to BVCOG for Abilene and Wichita Fall will be September 1, 2015.
 - vi. The Local AIDS Pharmaceutical Assistance ad hoc committee is still working on the local drug formulary.
 - vii. There will be a harm reduction training July 9 – 10 that is open to all. There will be CEUs available for LVC, LCDC, LCSW, and LMSW. DSHS will also recognize the training as 12 hours of continuing training for case managers.
- c. Planning Council Staff
 - i. Jamie Schield distributed copies of the notes from the Texas HIV Syndicate Fort Worth regional group meeting.

- ii. Jamie shared that there is a DSHS training on Tuesday, July 7th in Dallas to discuss allocations for Health Insurance.
- iii. Jamie and Gil Flores are meeting with the planner from BVCOG to ensure a smooth transition of all planning activities, including Positive Voices.
- iv. Gil announced that they received a DSRIP grant to purchase computers for the interns and help with some of the food for Positive Voices.

V. Announcements

- a. Ted Lovato (Samaritan House) announced that they have some units open in Single Room Occupancy area. If anyone knows of any homeless HIV+ individuals, refer them to the leasing office.
- b. Nicholas Keys (North Texas Clinical Trials) said they are looking to explore trials with HIV medications. They are looking for a doctor or nurses to be primary investigators.

VI. Next Meeting

- a. The next Planning Council meeting is the Annual Meeting scheduled for Tuesday, July 28, 2015. The time and location are to be determined.

VII. Adjournment

- a. The meeting was adjourned at 11:57 am.

Submitted by

Certified by

Gil Flores

Jackie Bzostek