














**PLANNING COUNCIL**  
**May 26, 2015**  
**Minutes**

**PLANNING COUNCIL MEMBERS**

	Stan Baker		Victoria Langston		Randy Parsons
	Jackie Bzostek		Ted Lovato		Francine Pratt
	Tom Cassidy		Paula McNeely		Steven Stellner
	Don Clyburn		Ray Moore		Ron Stinson
	Jenny Finley		Kellie Norcott		Charles Turner
	Jeff Hamilton		Mike Parker		Judy Wenzel
	David Henderson				

**PLANNING COUNCIL STAFF**

	Gil Flores		Jamie Schield
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 = Present     
  = Excused Absence     
  = Unexcused Absence

**Administrative Agency Staff Present:** Rene Castoreno, Arantxa DeKernio, Margie Drake, Lisa Mutiah, Renee Thomas

**Guests Present:** Mel LeRoy (AOC), DeeJay Johannesson (HELP), Carol Creech (HELP), Vera Parker (ViiV), Shawna Steward (AOC), Ana Colin-Hernandez (AOC), Lonna Benson-Cooks (JPS), Bret Camp (AHF)

**I. Call to Order – Jackie Bzostek, Chair**

- a. Jackie called the meeting to order at 10:43 am and reminded everyone about conflict of interest disclosures.
- b. Jackie asked people to introduce themselves.
- c. Jackie reminded people about the packet materials.

**II. Consent Agenda**

- a. The April 28, 2015 meeting minutes were approved by consensus.

**III. Planning Council Program**

- a. Substance Abuse and HIV – Randy Parsons, MHMR Tarrant County
  - i. Randy Parsons provided an informative presentation on the issues of substance abuse and HIV.
  - ii. He also talked about the problem of how easy it is to overlook substance issues when questioning clients. He said it had to do with motivational listening skills.
  - iii. There was also discussion about harm reduction strategies and how important they are.

- iv. There were lots of questions and Jackie Bzostek expressed her pleasure with all the discussion.
- v. Lisa Muttiah said the Administrative Agency can set up harm reduction training for anyone who wants it. Mel LeRoy requested the training for AOC.

#### **IV. Reports**

- a. Committee Updates
  - i. Comprehensive Planning – Stan Baker reported that the committee reviewed the needs assessment data and is making edits.
  - ii. Positive Voices Coalition – Ana Colin-Hernandez said that the Voces Positivas group was great. They asked to meet monthly.
  - iii. Evaluation – Gil Flores informed the group that the committee did not meet last month.
  - iv. Allocations – Paula McNeely said the committee has some reallocations to do today and they are finalizing the need request form.
  - v. Executive – Jackie Bzostek announced that nominations for Vice Chair need to get to Planning Staff by June 5<sup>th</sup>. She noted that any active member is eligible for this one-year term. Also, people can self-nominate.
- b. Administrative Agency
  - i. Renee Thomas provided information on how the planning area is doing with regards to the treatment cascade. She said it is a small sample of the information Ann Dills will provide at the August meeting.
  - ii. Margie Drake said there is a meeting tomorrow in Dallas for Planning Council and Administrative Agency regarding Health Insurance Continuation allocation calculations.
  - iii. Margie announced that the 3 in 1 request for proposals (Part A, Part B, and State Services) are going out.
  - iv. Margie said the Part A and C competitive grants are due this summer.
  - v. Margie also mentioned that HRSA, the Administrative Agency, and Planning Council staff are going to be working on the process for developing Standards of Care.
- c. Planning Council Staff
  - i. Jamie Schield reported that 2 of the interns, Shelly and Brian, graduated. However, 3 new ones will be starting this summer.

#### **V. Announcements**

- a. DeeJay Johannesson, with HELP, said that the STI grant posters are available.
- b. Ana Colin-Hernandez asked for an update on Abilene. Planning Staff said that DSHS and Brazos Valley Council of Government staff will be in Abilene in June to meet with staff and visit the Positive Voices group.
- c. Bret Camp, AIDS Healthcare Foundation, shared that AHF Houston will open June 26<sup>th</sup>.

#### **VI. Next Meeting**

- a. The next Planning Council meeting is Tuesday, June 23, 2015 from 10:45 am – 11:45 am at Tarrant County Public Health, 1101 S. Main Street, Fort Worth.

**VII. Adjournment**

- a. The meeting was adjourned at 12:06 pm.

Submitted by

Certified by

Gil Flores

Jackie Bzostek