





















**PLANNING COUNCIL**  
**February 23, 2016**  
**Minutes**

**PLANNING COUNCIL MEMBERS**

	Stan Baker		Victoria Langston		Randy Parsons
	Lonnetta Benson-Cooks		Ted Lovato		Francine Pratt
	Jackie Bzostek		Paula McNeely		Steven Stellner
	Tom Cassady		Ray Moore		Ron Stinson
	Don Clyburn		Kellie Norcott		Aaron Taylor
	John Gonzales		Mike Parker		Charles Turner
	Nicholas Keys				Judy Wenzel

**PLANNING COUNCIL STAFF**

	Gil Flores		Jamie Schield
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 = Present     
  = Excused Absence     
  = Unexcused Absence

**Administrative Agency Staff Present:** Margie Drake, Lisa Muttiah, Susan Thomas  
**Guests Present:** Carolanne Appedole (SAM), Carol Creech (HELP), Shawna Stewart (AOC), Rhonda Rockwell (AHS), Mel LeRoy (AOC), Rick Isaminger (SAM), DeLorean Wilkinson-McGee (TCCD), Lauren Donnell (intern), Shelly Barnes (intern), Vera Parker (ViV), Adam Cruz (MHMR), Candi Mireles, Lena Rubio, Desiree Strange, Raegan McGhee, Tricia Harris, Reagan Wakefield, Amanda Rivera, Alexis Gilbert, Bret Camp (AHF), Michael Lummus, Ana Colin-Hernandez (AOC)

- I. **Call to Order** – Paula McNeely, Vice Chair
  - a. Paula called the meeting to order at 10:45 am and reminded everyone about conflict of interest disclosures.
  - b. Paula asked people to introduce themselves and asked Planning Council members to denote their membership on the Planning Council and to which committee(s) they belong.
  
- II. **Consent Agenda**
  - a. The January 26, 2016 meeting minutes were approved by consensus.
  
- III. **Planning Council Program**
  - a. HIV Treatment Adherence: Investigating the Impact of Patient-Provider Communication on HIV Treatment Adherence in North Central Texas – Shelly Barnes, UNTHSC intern
    - i. Shelly provided a PowerPoint presentation of her research.

- ii. Shelly explained how she utilized surveys and key informant interviews with consumers and providers. Although her original focus was medical providers, eventually a few case managers were interviewed.
- iii. There were some questions and discussions from the group.
- iv. Several in attendance asked to get copies of the research and data once it is complete.
- v. Many felt the information would be useful to their agencies.

#### **IV. Reports**

- a. Committee Updates
  - i. Allocations Committee – Paula McNeely said the committee will meet after this one to allocate the partial Part A award (80% of the formula award) and partial MAI award (80%). Also, more Part B funds were returned and need to be reallocated.
  - ii. Comprehensive Planning Committee – Kellie Norcott reported that the committee met this morning. They are close to a final draft of the Needs Assessment. They hope to be done by the end of March. They are beginning work on the integrated Comprehensive Plan.
  - iii. Evaluation Committee – Rick Isaminger announced that the committee met in February to review the Standards of Care for Referral for Health Care and Supportive Services. Those were approved. They also looked at Home and Community-Based Healthcare and will vote on those at the next meeting.
  - iv. Positive Voices Coalition – Ana Colin-Hernandez shared that the meetings in February were great. They held their first lunchtime meeting. There were lots of women, youth, and transgender individuals in attendance. Also, they are looking at inviting some new people to the committee.
- b. Administrative Agency
  - i. Margie Drake deferred to Renee Thomas.
  - ii. Renee asked the group to complete the survey they distributed. The Administrative Agency wants to know what information the group would like from them and in what format.
- c. Planning Council Staff
  - i. Jamie Schield shared that last night's Voces Positivas meeting went late because of the informative discussion on treatment.
  - ii. Jamie added that Daniel Ramos, the new Community Liaison with Gilead Sciences, is a great presenter and recommended him to anyone who needs a great speaker with lots of resources.

#### **V. Announcements**

- a. Carol Creech announced that the STI council will have its first meeting on Tuesday, March 15. She added that the new STI posters will be available at the March meeting. She did bring more of the MSM mini brochures, if anyone needs any.
- b. Ted Lovato announced that Samaritan House has vacancies. He did bring flyers that provide information on the 4 different programs they have. There

are programs for those who are homeless, HIV+, low income, and willing to live in a group environment.

**VI. Next Meeting**

- a. The next Planning Council meeting is scheduled for Tuesday, March 22, 2016 from 10:45 am – 11:45 am at Tarrant County Public Health.

**VII. Adjournment**

- a. The meeting was adjourned at 11:50 am.

Submitted by

  
Gil Flores

Certified by

  
Paula McNeely