



**PLANNING COUNCIL**  
**January 28, 2014**  
**Minutes**

**PLANNING COUNCIL MEMBERS**

	Stan Baker		David Henderson		Paula Rodriguez
	Jackie Bzostek		Victoria Langston		Steven Stellner
	Tom Cassidy		Ray Moore		Ron Stinson
	Don Clyburn		Randy Parsons		Charles Turner
	Jenny Finley		Francine Pratt		Judy Wenzel
	Hector Galvez-Lopez		Sylvia Rawlings		Mark Wilson
			Aurelio Rodriguez		

**PLANNING COUNCIL STAFF**

	Gil Flores		Jamie Schield
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 = Present     
  = Excused Absence     
  = Unexcused Absence

**Guests Present:** Cesar Martinez (AOC), Shawna Stewart (AOC), Claudia Trevino (AOC), Ana Colin-Hernandez (AOC), Lisa Muttiah (AA), Norbert White (SAM), Kellie Norcott, Ted Lovato (SAM), Tracy Willis (AHS), Bret Camp (AHF), Brian Barron (AHS), Vera Parker (ViiV), Renee Thomas (AA)

**I. Call to Order / Introductions – Jackie Bzostek, Chair**

- a. Jackie called the meeting to order at 10:45 am and reminded everyone about conflict of interest disclosures.
- b. Jackie asked people to introduce themselves.

**II. Planning Council Minutes**

- a. David Henderson made a motion to approve the October 22, 2013 meeting minutes.
- b. Don Clyburn provided the second.
- c. There was no discussion, and the motion passed unanimously.

**III. Program**

- a. Confidentiality and Conflict of Interest – Gil Flores
  - i. Gil Flores provided update training on confidentiality and conflict of interest. Jackie Bzostek also added some information.
  - ii. Planning Council and committee members were given their annual forms to sign.
- b. The Texas HIV Syndicate – Jamie Schield
  - i. Jamie Schield provided the group with an overview of the Texas HIV Syndicate meeting held last November.

- ii. Jamie noted that several Planning Council members were invited to join the Syndicate. It is a combination of prevention and planning bodies.
- iii. Jamie also announced that Stan Baker is the leader for the Fort Worth area.
- iv. There was concern that the rural areas were all lumped together. This began a lively discussion.

**IV. Report Q & A**

- a. Due to time, no committee reports were provided.

**V. Planning Council Staff Report**

- a. There was no staff update.

**VI. Hot Button Issues**

- a. A meeting location for the February meetings is needed. If you have any suggestions, please contact Planning Staff.

**VII. Announcements**

- a. The next Planning Council meeting is Tuesday, February 25, 2014 at 10:45 am. A location is yet to be determined.
- b. The topic for the February meeting is tentatively the Evaluation Committee's report on the Assessment of the Administrative Mechanism.

**VIII. Adjournment**

The meeting was adjourned at 11:56 am.

Submitted by

Gil Flores