





















PLANNING COUNCIL
January 26, 2016
Minutes

PLANNING COUNCIL MEMBERS

| | | | | | |
|---|-----------------------|---|-------------------|---|-----------------|
|  | Stan Baker |  | Victoria Langston |  | Randy Parsons |
|  | Lonnetta Benson-Cooks |  | Ted Lovato |  | Francine Pratt |
|  | Jackie Bzostek |  | Paula McNeely |  | Steven Stellner |
|  | Tom Cassady |  | Ray Moore |  | Ron Stinson |
|  | Don Clyburn |  | Kellie Norcott |  | Aaron Taylor |
|  | John Gonzales |  | Mike Parker |  | Charles Turner |
|  | Nicholas Keys | | |  | Judy Wenzel |
| | | | | | |

PLANNING COUNCIL STAFF

| | | | |
|---|------------|---|---------------|
|  | Gil Flores |  | Jamie Schield |
|---|------------|---|---------------|

 = Present
  = Excused Absence
  = Unexcused Absence

Administrative Agency Staff Present: Lisa Muttiah

Guests Present: Shawna Stewart (AOC), Lauren Donnell (intern), Angela Moss, Carol Creech (HELP), Rick Isaminger (SAM), Bret Camp (AHF), Michael Lummus, Rhonda Rockwell (AHS), Courtney Sherman (AHS), Philip Dokpesi (intern), Maulikkuman Patel (intern), Ana Colin-Hernandez (AOC)

I. Call to Order – Stan Baker, Chair

- a. Stan called the meeting to order at 10:48 am and reminded everyone about conflict of interest disclosures.
- b. Stan asked people to introduce themselves and asked Planning Council members to denote their membership on the Planning Council and to which committee(s) they belong.

II. Consent Agenda

- a. The December 8, 2015 meeting minutes were approved by consensus.

III. Planning Council Program

- a. Bylaws
 - i. Kellie Norcott moved to accept all the changes to the Bylaws.
 - ii. Jackie Bzostek provided the second.
 - iii. The motion passed 15 – 0 with no abstentions.
- b. National HIV/AIDS Strategy Update (Kellie Norcott)

- i. Kellie provided a PowerPoint presentation on the updates.
- ii. There was some discussion and some questions were answered.

IV. Reports

- a. Committee Updates
 - i. Allocations Committee – Paula McNeely said the committee will meet after this one to look at the Part A award.
 - ii. Comprehensive Planning Committee – Kellie Norcott reported that the Comprehensive Plan is due September 30th. They also discussed the “next to final” draft of the Needs Assessment. The committee developed some recommendations for the Needs Assessment.
 - iii. Evaluation Committee – Rick Isaminger announced that they are meeting today to look at the Patient Navigator Standards of Care. They are moving Patient Navigator to Referral for Health Care and Supportive Services. They also will look at Home and Community-Based Healthcare.
 - iv. Positive Voices Coalition – Ana Colin-Hernandez shared that they are excited about the New Year. They are inviting HIV prevention folks to participate. Also, they are starting a new weekday meeting at noon on the 1st Wednesday of each month.
- b. Administrative Agency
 - i. Lisa Muttiah reported that they received 80% of their Part A grant award.
 - ii. They are working on the Part D grant and finishing the grants for Part B and State Services.
 - iii. They are preparing for the Part C capacity development grant.
 - iv. They are starting to hold monthly service specific meeting to provide more technical assistance to providers. February 11 from 3:00 pm – 5:00 pm, they will be meeting on Patient Navigator and Medical Transportation.
 - v. The Quality Management Committee looks at quality care. They are looking for consumer representatives.
 - vi. Also, the AA and Planning Council staffs are looking at centralized intake.
 - vii. Finally, they made changes to the Local Drug. They now have a drug formulary.
- c. Planning Council Staff
 - i. Jamie Schield introduced all the interns, including Kay Rakesh, Lauren Donnell, Maulik Patel, and Philip Dokpesi.
 - ii. Jamie added that HIV Syndicate members from Fort Worth and Dallas will begin having meetings.

V. Announcements

- a. Carol Creech announced that the next STI posters will be distributed in March. She did bring new postcards to see if anyone can use them. Also, she has some more of the MSM mini brochures.

- b. Ted Lovato announced that Samaritan House has Single Room Occupancy (SRO) vacancies. Contact them for intakes. They also have a few openings in their Shelter Plus program.

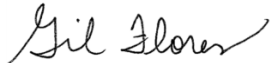
VI. Next Meeting

- a. The next Planning Council meeting is scheduled for Tuesday, February 23, 2016 from 10:45 am – 11:45 am at Tarrant County Public Health.

VII. Adjournment

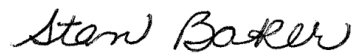
- a. The meeting was adjourned at 11:37 am.

Submitted by



Gil Flores

Certified by



Stan Baker