



EXECUTIVE COMMITTEE

Tarrant County Public Health, 1101 S. Main Street, Fort Worth, TX 76104

March 9, 2018

1:30 p.m.

AGENDA

FILED
CLERK
2018 MAR -8 AM 9:10
MARYLOUISE
BY OR

The Executive Committee is comprised of the Chair, Vice Chair, Parliamentarian, and Chair Elect or Immediate Past Chair of the Planning Council, and the chairs and vice chairs of each standing committee. The Executive Committee meets periodically to ensure the orderly and integrated progression of work done by all standing and ad hoc committees, to plan future activities, and to recommend items for meetings. The members for the Executive Committee have the responsibility for recruiting, interviewing and making recommendations of potential new members to the Planning Council. The Executive Committee serves as the Grievance Committee.

- I. **Call to Order / Introductions – Ted Lovato, Chair**
 - a. Welcome and Introductions
 - b. Conflict of Interest

- II. **Approval of February 9, 2018 Minutes ***

- III. **Reports #**
 - a. Administrative Agency
 - b. Planning Council Staff
 - c. Committees

- IV. **Committee Business**
 - a. Membership Updates
 - b. HRSA-Related Tasks
 - i. Priority Setting
 - ii. Directives/How Best to Meet the Need
 - iii. Resource Allocation
 - c. Planning Council Training and Orientation
 - d. Standardized Meetings
 - e. Chair/Vice Chair Debrief
 - f. Planning Council Meeting Topics
 - i. March – State Services Allocations
 - ii. April – Priority Setting
 - iii. May – Directives/How Best to Meet the Need
 - iv. June - Allocations

- V. **Announcements**

- VI. **Next Meeting**
 - a. The next meeting of the Executive Committee is scheduled for Friday, April 13, 2018 at 1:30 pm at Tarrant County Public Health.

- VII. **Adjournment**

* Denotes voting item

Report provided in handout

+ Conflict of Interest is defined as an interest by a Planning Council member in an action that may result in personal, organizational, or professional gain for the member or his/her spouse, domestic partner, parent, child, or sibling. The conflict of interest may be actual or perceived. Having an affiliation with a Ryan White-funded provider – such as being a Board member, staff member, consultant, or volunteer for an average of more than 20 hours a week – constitutes a conflict of interest. Being a client of a Ryan White-funded provider is not considered or defined as a conflict of interest.